

JOB No. NOIDA/CLUB27/2019/02
Noida Sector 27 club
(Office Of General Manager)
DATE: 1 March 2019

TENDER DOCUMENT

Tender for Interior decoration and Supply of Furniture for CLUB- Sector 27 NOIDA

Tenders are invited by **Office of General Manager, Sector 27 Club, NOIDA** for Interior Decoration and supply of furniture IN DESIGN AND BUILD FORMAT, from firms who have the prescribed qualification for the work.

Date of issue of Tender Document	1 st MAR 2019
Last Dates & Time for submission of Tender Document	15 TH MAR 2019 TILL 3.00 PM
Date & Time for opening of Tender Document	
Pre qualification bid	8 TH MAR 2019 AT 3.00 PM at Club 27, H-block, Sec 27, NOIDA
Technical bid (Envelope 1 & 2)	15 TH MAR 2019 AT 5.00 PM at Club 27, H-block, Sec 27, NOIDA

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For any clarification please Contact Mr. Sharanjit Singh, General Manager (Club-27) at 9811078735 or mail us at club27noida@gmail.com

Scope of Work

The club for residents of sector 27, NOIDA is complete in all civil aspects but needs to be furnished for use by Members. It is expected to be used heavily by Members; therefore substantial furniture of high standards must be provided. Scope of work for furniture supply work. It will include floor furniture layouts, 3D views, furniture selection, fabric & color selection.

Designer needs to assess for himself the requirements for such a club, based on his experience & site measurements. Technical bid will assess the design quality and if designer has designed based on requirements of such a club appropriately.

Terms and Condition

1. **EMD of Rs. 2,00,000/-**(Rupee Two Lakhs Only) payable through Demand Draft/, Banker's cheque, Fixed Deposit receipt or Bank Guarantee from any of the Commercial Banks only drawn in favour of Club 27 Noida must be submitted with Envelope 1 .
2. Bidders are advised to inspect measure and examine the site and satisfy themselves with site conditions, before submitting their bids.
3. The prospective bidders are requested to go through the enclosed, Terms and Conditions of the contract carefully. **The bid documents (Pre qualification, Technical and Financial) are to be submitted as per Annexure II & III.** The rates quoted in the BOQ should be inclusive of all charges such as transportation, storage etc. but exclusive of applicable taxes. Taxes, as applicable should be reflected separately in the bills. Any disclosure of financial bid in the technical bid documents will lead to summary rejection of the bid. No correction either in the technical bid or financial bid is permitted. Incomplete or ambiguous bids without documentary proof will not be considered.
4. The Club reserves the right to award the contract to one or bidder depending upon L-I rates quoted in the tender.
5. The Club reserves the right to accept or reject any or part of the items found inferior in quality of workmanship or/and the quality of materials/goods.
6. Firms with single proprietorship are eligible for participation in the tender.
7. Delay in delivery will not be permissible on any ground. If the ordered items are not delivered within a reasonable time a penalty of 2% of the item value per month shall be imposed subject to a maximum of 10% of item value.
8. The furniture items etc. supplied by the firm should be of quality and a strict view will be taken if is found defective at any stage within 2 years during or after the delivery.
9. It will be the responsibility of the contractor to obtain delivery reports from the officer/section/unit concerned in which the items are delivered. In the absence of delivery reports, no payments will be released.

- 10.** Tenderers should quote their unconditional rates. The price quoted at the time submission of tender should remain valid for 180 days from the date of tender opening and the rates finalized on the basis of these prices shall remain in force during the currency of the contract which will normally be for a period of one year. It may specifically be noted that no changes/escalations in the accepted rates shall be allowed during currency of the contract.
- 11.** The prospective bidders are free to seek any clarifications/ see the kind of requirement's Club is looking for from General Manager, CLUB 27, NOIDA (Telephone No. 9811078735), who may be contacted with prior appointment on any working day within one week of tender date.
- 12.** The contract shall normally be awarded to the lowest evaluate bidder who has been found to be responsive and who is eligible/qualified to perform the contract satisfactorily as per the terms and conditions incorporated in the tender letter. The Club reserves the option to select more than one firm for award of contract to ensure uninterrupted supply during the currency of the contract.
- 13.** The earnest money shall be returned to the successful bidder only after supply of total furniture within time.
- 14.** The bills in triplicate for the furniture supply on the basis of rates will have to be submitted in favour of Office of General Manager, NOIDA Club sector 27 for effecting payment.
- 15.** Rates shall remain fixed and valid during the period of contract. TDS and any other Government levies applicable on bill as per Government of India instructions issued from time to time shall be deducted.
- 16.** If it is found that the contractor has violated these conditions, the contract will be terminated forthwith without any notice.

Annexure I

Eligibility criteria

1. Pan No. of the firm, GST No of the firm, copy of income tax for last two years
2. Proof of Annual turnover for last two years which should not be less than 50 Lakhs in last financial year.
3. Bidder should have its own manufacturing facility (workshop) for at least last one year. Proof of that should be submitted along with. (Rent agreement/ Electricity bill /Telephone bill)
4. Proof of contracts of Design-build of similar furniture above value of Rs.15 lacs in last two years
5. The firm should not have been black listed from any govt./ ministry/ PSU organization. (a self declaration in this regard must be submitted)

Annexure II

Tender format

The tender should be submitted in **THREE** envelopes which shall be placed in **another envelope** super scribed as "**Tender for Supply of Furniture for Noida Sector 27 Club** "and sealed as detailed below and submitted to Sr. Manager at Work Circle-II, Water Works Compound, Sector 19, Noida upto 3.00 PM on 15th Mar 2019

Envelope 1: Pre-qualification Bid

The bidder shall submit required EMD & Prequalification documents as per annexure I

Envelope 2: Technical Bid

Technical bid shall be opened for only those bidders who are found eligible at Prequalification bid stage.

The Bidder shall submit furniture design/specification & perspective view/s to explain the design, basic specifications & images of furniture items.

Envelope3: Financial Bid

Financial bid shall be opened for only those bidders who are found eligible Technical Bid stage.

The Bidder shall submit Bill of quantities with price exclusive of GST.

For financial comparison, to arrive at L-1 between various bidders, Club shall use the bill of quantities of 1st party in technical bid for each item and price of the item, as quoted by bidder.

PRE-QUALIFICATION BID**PROFORMA FOR SUBMISSION OF TECHNICAL BID-FOR SUPPLY OF FURNITURE ITEMS**

Sl. No.	DESCRIPTION	Document to be uploaded/ submitted
1.	Name & Address of the firm/ Agency	
2.	Name of the Proprietor/ Partners of the Agency/ Firm	
3.	GST No.	Copies of GST Number
45.	Income Tax Return for the last two years (2016-17, 2017-18)	Copies of Income Tax Returns
5.	Proof of Annual Turn Over not less than Rs. 50 Lakhs every year for the last four years 2016-17 2017-18	i. C.A. Certificate, or ii. Audited Balance Sheet, or iii. Annual Turn Over to be cleared mentioned for 2016-17, 2017-18
6.	Whether Bidder has its workshop facility	Copy of the documents should be uploaded (Rent agreement / ownership document)
7.	Proof of Two annual contracts in the last Two years of design and build of similar nature with satisfactorily report for supply of furniture items with value of not less than fifteen lakhs of work annually.	
8.	Details of EMD	Scanned copy of EMD to be uploaded
9.	Certificate stating that the firm has not been black listed from any Govt. / Club / PSU Organization	Self declaration